

Township of Lawrence
County of Mercer
State of New Jersey

**NOTICE
REQUEST FOR PROPOSAL**

Notice is hereby given that sealed RFPs will be received by Lawrence Township from qualified bidder for the following:

**RFP for 2024
AMBULANCE BILLING SERVICES**

RFPs will be opened and publicly read at the Lawrence Township Municipal Building in the Manager's Conference Room, 2207 Lawrence Road (Route 206), Lawrence Township New Jersey 08648, on **WEDNESDY, APRIL 3, 2024 AT 10:00 A.M.** prevailing time.

Specification documents may be obtained from the Township Manager's Office at the above address, beginning March 6, 2024, during regular business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday. Telephone 609-844-7005 or you may email Susan Snook at ssnook@lawrencetwp.com.

RFPs shall be made on the standard proposal forms and be enclosed in a sealed envelope addressed to the Township Manager's Office at the above address. The name of the item(s) **MUST** be printed on the face of the envelope. RFPs shall be rejected if not submitted within time, date, and place designated, and if not accompanied by a certified check, cashier's check, or RFP bond in the sum of ten percent (10%) of the total RFP, but in no case in excess of \$20,000, payable to the Township of Lawrence as guarantee to furnish equipment/services for the RFP.

Bidders must comply with regulations of the "N.J. Local Public Contracts Law", Affirmative Action regulations N.J.S.A.10:5-31 et seq. (P.L. 1975, c.127) N.J.A.C. 17:27 and the New Jersey Prevailing Wage Act 12:60-1 et seq. (P.L. 1963, Chapter 150).

In accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-23.2) a New Jersey Business Registration Certificate (BRC) should be submitted with the RFP documents. However, the law allows the bidders to provide proof of BRC prior to the awarding of a contract, purchase order of other contracting document.

The Township of Lawrence reserves the right to accept or reject any and all proposals for all required items within the specifications in whole and/or part may waive informalities that the Township may, in its sole discretion, deem to be in the Township's best interest.

Kevin P. Nerwinski, Esq.
Municipal Manager/QPA